

Councillors are hereby summoned to attend a meeting of **Bourtons' Parish Council** to be held at the **Village Hall, Great Bourton** on **Monday 3<sup>rd</sup> October 2011** at **7.30 pm**.

## **Agenda**

- 1) To receive apologies for absence and to record those present at meeting.**
- 2) To receive declarations of interest.**
- 3) Public Participation Session:** To receive questions and comments from members of the public on any items on the agenda, matters for next agenda or points of information  
**2012 Queen's Diamond Jubilee Parish celebration plans – Co-ordination of plans, G.B and L.B**
- 4) Minutes**  
To receive and approve Minutes of meeting held 1<sup>st</sup> August 2011
- 6) Vacancy for new councillor**
- 7) Progress Reports**  
Highways matters: To receive and consider reports on
  - a) contact with CDC re moving and fixing signs for Crow Lane;
  - b) replacing Swan Lane sign to give No-through road information.
  - c) Bourton to Cropredy footway.
  - d) Update on Stagecoach bus service 200, new timetable and prospects for service.  
Bus lay-by in LB. Bus shelters, LB and GB
  - e) Trees on Main Street, commission of work OCC
  - f) Weed control and path clearing – to consider quotation
  - g) Winter grit+salt supplies. Storage of extra bags and Information OCC Snow day.
- 9) Playgrounds:** To consider reports on
  - a) Annual Safety Inspections. ROSPA
  - b) Great Bourton:
  - c) Little Bourton: Improvement to parking area and approach. To consider quotations.  
Improvement to target wall. Original supplier approached.  
Quotations for outdoor gym equipment Propose Presentation. LB  
Avoncroft developer 106 contribution payment
- 10) Allotments:** Reminder of rent payment due. Tenants terminating lease. Waiting list. Water supply.
- 11) Finance:** To consider and approve report of current financial position,  
External Audit Notices and recommendations  
Risk Assessment and Management policy document  
To receive and approve outgoing payments since last meeting (list)
- 11) Planning Applications.**
- 12) Correspondence:** To note receipt of emails and letters since last meeting  
Incl. Ironstone Wind Farm. Co-operation with other local parish councils
- 13) District Councillors report:** To note any matters not covered in previous business.

Date of agenda: 27.09.11

Sally Leszczynski

(Chairman, acting as Clerk)

Note of declaration of interest:

Any Member arriving after the start of the meeting is asked to declare personal interests as soon as practicable after their arrival even if the item in question has been considered: with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly; It is not practicable to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.