

BOURTONS PARISH COUNCIL MEETING
DRAFT Minutes of the meeting held on Monday Jan10th 2011
at 7.30 pm in the Village Hall at Great Bourton

Those present: Cllrs. S.Leszczynski (Chair), B.Bull (Vicechair), M.Prew, J.Tomlin
 + District.Cllr K.Ataack (at end of meeting)

1. Public Time – there was one member of the public present (Caroline Timms, to observe)
2. Apologies – were received from Cllr Upton and Dist Cllr Atack (*attending after DC Meeting*)
3. Minutes of the previous meetings had not been read in full by all councillors and would be finalised and signed at next meeting.
4. There were no Declarations of Interest:
5. Correspondence:
 - a. Councillor resignation: Cllr Karl Thompson had sent letter of resignation and has been thanked for his time in office. CDC notified. Notices posted of vacancy.
 PC can co-opt someone to serve until local elections in May 2011.
 - b. Enforcement issue: Caravan site Cropredy Road. A copy of a letter sent to The Camping and Caravanning Club had been received. Cllrs discussed the need for logged evidence of residence in one caravan, and duration of stay of others.

Action: Cllr SL To contact sender re evidence. If deemed sufficient, Cllr JT to draft letter to CCC

6. Finance –		£
a. Current situation: as at 1 st Jan.2011	Barclays acc. at 31.12.10	5,759.71
	Nat.West accs. at 31 .12.10	11,550.60
	Current Account	3,007.51
	Clock Account	11,790.17
	<u>Reserve Account</u>	<u>32,107.99</u>
	Total Funds held in Banks:	200.00
Uncleared Credits:	Allotment Rents	1,447.81
	<u>VAT 09/10 to year end</u>	<u>33,755.80</u>
Provisioned:		
	Path to Cropredy:	13,480.00
	Bus Shelters:	6,000.00
	<u>Playground(LB) Funds</u>	<u>7,151.70</u>
	Total Provisioned:	26,631.70
	<u>Available funds to year end: (not incl Clock Fund)</u>	<u>4,116.59</u>

Bank Update : Nat.West required a further letter in order to transfer funds to Barclays without charges £75 being incurred. Nat West accounts will then be closed.

- b. Precept decision 2011/12: Cllrs discussed projected expenditure to the end of this year, and the budget planning for next year, including allowance for increase of salary for a new clerk, £500 for election fees, and an additional £128 per year, per bin for emptying extra dog bin. New housing in Little Bourton to help offset increase. Precept set at £8000. Proposed Cllr Tomlin, Seconded Cllr Prew.
7. Matters Arising from the previous minutes:
 - a. Clerk vacancy :
 - i. Previous approaches; All potential candidates had declined post. One reserved possibility.
 - ii. Email contact with existing clerks of other local parish councils brought one useful response and Cllr.Upton had replied. *Action Cllr SL to collect further information re terms and conditions and convene special meeting in about 1- 2 weeks time to discuss Clerk position.*
 - b. Allotments :
 - i. Gate post, Cllrs Bull and Prew reported that they had purchased and replaced one rotted gatepost, with the help of Simon Bull. They are all thanked for their efforts
 Rents, All LB tenants rents are paid. Some other rents still outstanding. These have been requested and will be paid by the end of January. One tenancy has changed hands. Some other plots may become vacant soon. One application has been received, query re distance limit. *Action: Residents to be invited to fill in an application form to register their wish to be on the waiting list for tenancies. Cllr.SL- Broadsheet, notice boards Cllr.JT- Website.*

- c. Playgrounds:
 - i. B.Forster will include cutting back brambles in his maintenance regime. Extra pay to be agreed.
 - ii. Access: Cllr SL visited GB playground neighbour to allay concerns about building work damage to path and wire fence, which is governed by playground land lease agreement. She received verbal reassurances that access would be kept as safe as possible, damage would be made good at the end of work. Work is being done in winter because fewer children are using the playground.

- d. Churchyard: Contract for pruning lime trees and yew trees confirmed with Nicholsons' as best value, £1,115 +VAT. includes disposal. Date of work to be notified and PCC will be advised.

- e. Weeding, South View garages and path by CDC maintenance team, when suitable weather permits.

- f. Highways:
 - I. **Snow and ice and Gritting.** New grit bins were installed and filled on the first day of snow. Road through GB and Cropredy seems to have been gritted as requested, but perhaps only at beginning of snowy period. Cllrs would like to thank all the residents who were public-spirited and cleared snow, with tractor or shovel, and spread grit to help their neighbours. CDC are aware bins need refilling. Residents are reminded that grit from bins is for public use on highways and pavements only. Various advice has been received to reassure of the legality of this, if done carefully.
http://www.direct.gov.uk/en/NI1/Newsroom/DG_19186
 - II. **Signs. Crow Lane.** Re-fixing. Has been referred to Cherwell DC
 - III. **Swan Lane and Lorries:** Action on new signs is reported to be 'in hand'.
 - IV. **Dog bins**, extra bin Main Road New bin has been ordered, thanks to Mr D.Boddington for offering to pay for this. To be sited to avoid creating nuisance or obstruction.
Action: Cllrs Prew & Bull
 - V. **Footway to Cropredy** – Cllr SL reported liaison with Paul Wilson, Area Steward, Highways. Agreed lower specification. Site meeting postponed due to weather. Estimate requested, to be entered in grant application. £68,140.80, considerably more than local estimates suggested.
Cllr SL has submitted grant application to Oxfordshire Stronger Communities Fund. Further complications involve regulations on PC Powers to spend Funds, even when not Precept money. Legal advisors are being consulted. *Action Cllr SL*
 - VI. **Bus shelters** – update:
GB chosen site near The Bell, utility drawings show cables run under path, parallel with wall. Only indicative, must be confirmed by digging.
LB, Highways have no problem with site. Shelter to be chosen with maximum transparency.
Action: Cllrs research designs bus shelters . All
 - VII. **Pinson Close/Avoncroft** update re S106, bus lay-by – Construction delayed, due to weather?
Action Cllr JT to write to Graham Lewis, Avoncroft.
 - VIII. **Electricity: Streetlamps: cables in GB Playground:** Awaiting action from e-on and OCC.

- 8. Planning: Application 10/01855/F Chapel Lane Little Bourton, Widening driveway, Mijak, Cllrs recorded no objection.

- 9. Date of next meeting – Monday February 7th 2011

- 10. District Cllr Atack reported on Temporary closures of Daventry Road A361 for work in connection with flood Alleviation Scheme, holding reservoir. A benefit of this will be the trial diversion of Amos bus service GA01 through Cropredy and Great Bourton to provide an hourly service from 08:00 to 17:00 approx, from 21st March 2011, for the period of road closure.
Cllrs hoped this would be well supported to demonstrate viability of route.

Meeting closed 21:30

SI/sl: 16.1.11