

## **BOURTONS PARISH COUNCIL**

Draft minutes of the meeting held on Monday March 7<sup>th</sup> 2011.

Those present: Cllrs S.Leszczynski (Chair), B.Bull (vice-chair), S.Upton, M.Prew, C.Timms, J.Tomlin and District Cllr K.Atack.

In attendance: G.Slade (clerk)

Apologies: District Cllr G.Reynolds.

1. **Public time:** there was one member of the public present, George Ennis who brought the information concerning the burial ground for amendment to show the new parish clerk's details.
2. There were no declarations of interest.
3. **Minutes of previous meeting:** the minutes of the meeting held on February 7<sup>th</sup> were agreed as a true record and signed off by the Chair.
4. **Matters arising:**
  - a) Allotments– All rents have now been paid. The vacant plot has been cleared and now allocated. Cllr JT suggested that the 2 mile limit should be shown on a plan displayed on the notice board. The allotments are now in a good state of repair, thanks to the efforts of Cllr MP. Thames Water has yet to clear the meter to obtain a correct reading.
  - b) GB playground hedges- quote still awaited. Cllr SL had received a playgrounds survey for OCC, which has been completed on line.
  - c) Churchyard tree pruning- scheduled to be done on 23/03. The council is disappointed that this is so late in the season, and it was noted that in future, contracts for such work should include specified dates for work to be carried out.
  - d) Weeding South View garages – nothing further to report.
  - e) Highways:
    - i. Moving of grit bin - Cllr SL contacted Andy Leigh at Highways who advised that there was nothing 'wrong' with the location, but that the bin could be moved when it has been emptied.
    - ii. Crow Lane road name sign - Cllr SL has been informed that this will either be repaired or replaced.
    - iii. Swan Lane road sign – OCC have advised that a no through road sign could be added on to the road name. Cllr SL will e-mail again regarding the location of the Manor Road sign.
    - iv. Dog bin for Main Road – Highways agreed this can be attached to the existing speed signpost, but this is not a suitable fixing. Cllr SU will check if the bin can be changed, or if the new post can be sited adjacent to the existing one. Cllr MP to deal.
    - v. Footpath to Cropredy – Cllr SL reported that no grant will be made from lottery funding, as they say that this should be paid for by Highways. Cropredy council are aware of this, and are referring the matter to the District Cllr GR and, possibly, MP Tony Baldry to try to get Highways to fund or reduce the cost. It was agreed to also ask Dist. Cllr GR to pursue with Highways. Cllr SU to draft letter.
    - vi. Bus shelters – Cllr JT reported that excavations need to be carried out to establish if there are any underlying cables/ services at the approved site near The Bell .The style of shelters required has to be chosen, and then agreed by OCC. Cllr SL will contact OCC about possible grants for the shelters; the current funding year ends 31/03. Cllr SL has obtained details of bus shelters. It was agreed that the ideal for GB would be a wooden shelter with cantilevered roof. For LB a metal shelter might be

- more transparent when set with its back to the road. It was felt that the shelter in LB should have priority because it would serve more buses.
- vii. Bus lay-by -Section 106 was signed by all parties. There may be a legal problem with title, as the work could be deemed incomplete with no lay-by. Dist. Cllr KA will chase for developments.
  - viii. Lighting – Cllr SL has obtained copies of the 1995 lighting scheme, Cllr SU will mark the position of those lamp posts covered with ivy.
  - ix. Caravan site – The Camping and Caravanning Association have advised that the licence awarded to Mr Lapper would be removed if he did not comply with regulations concerning no permanent caravans.

**5. Correspondence:**

Dist Cllr KA advised that there will be a presentation from Waterways about the proposal for a new marina. This will take place on 14/3 and 19/3. Concerns were expressed about access and increased traffic.

- a) Bus services – Cllr JT will circulate to all households the timetables for the diversion of GA buses, promoting use.
- b) Council elections –Nomination papers have not yet been received. Request for nominations has been publicised.
- c) CAB – a request for funding has been received. It was decided not to donate on this occasion, and to reserve funds for local services.
- d) Councillors allowances – it was agreed that, as last year, councillors would not claim allowances, and only claim expenses for journeys over 10 miles. It was noted that no claims were made in the previous year.
- e) OxOnline Newsletter 2 : OCC project to improve broadband and mobile coverage using existing fibre-based network, OxonCommunityNetwork
- f) Sustainable Communities – information to be publicised in the broadsheet and passed on to the village hall committee.
- g) ORCC bulk oil purchase – as above.
- h) OALC newsletter, subscription due of £133.07, all agreed to this.
- i) Cropredy School – invitation received to the opening of the new building on 30/01.
- j) Household waste – information re on-line consultation. Concerns about relocation of the current Alkerton facility were discussed.
- k) Pepper Alley lights- letter from village hall committee concerning repair needed for these. Cllr SU advised that this has been reported to OCC, and they will remedy.

- 6. Finance:** Cllr SU reported that all council funds have now been transferred to Barclays. A VAT refund has been received (?) and the transfer of residual GB playground Fund still due. Once a statement has been received from Barclays, Cllr SU will arrange for the allocation of funds to the different council accounts.

War Memorial - Quotes to be obtained from Banbury Memorials and J.Humphris. GS to deal.

- 7. Planning:** No planning applications have been received.

**8. Other matters:**

- i. Little Mill footpath –railway crossing. B Cannon advised that this was to be reinstated. Sarah Aldous confirmed that the work was due to take place on March 6<sup>th</sup>. Cllr CT will try to check if this has been done.
- ii. Village sign by GB caravan site – the moving of the speed sign has been reported to Highways.
- iii. Tree by Barnstones – this was in a dangerous state and has been removed.

- 9. District Councillors report:** Matters already covered in previous items.

- 10. Date of next meeting: Monday April 4<sup>th</sup> 2011.** The meeting closed at 22.15.

