

**Draft MINUTES OF THE BOURTONS PARISH COUNCIL MEETING**  
**Held on the 3<sup>rd</sup> October 2011 at 7.30 pm in the Village Hall**

Those present: Cllrs Sally Leszczynski (Chairman), Brian Bull, Steven Hughes, and Caroline Timms (taking Minutes), (Dist Cllr Atack at 8 00pm)

- 1) **Apologies** were received from. Sue Upton, George Reynolds(County Cllr)  
Kate Drummond (as Clerk, unable to attend this meeting)
- 2) There were no declarations of interest.
- 3) **Public Participation Session:** There were approx 10 members of public present  
2012 Queens Diamond Jubilee Parish Celebrations  
No new ideas put forward from public present. Cllr SL gave information on current plans.  
Suggestion to form a Committee to manage this project – advert to go in the Bourton Broadsheet and village notice boards for volunteers. (Action: Cllr SL)
- 4) **Minutes:** The minutes of the meeting held 5th September 2011 were approved and signed as true record of meeting
- 5) **Vacancy for new councillor:** The previous candidate had withdrawn due to change of circumstances, and so vacancy for one parish councillor is still being advertised.
- 6) **Progress Reports:**  
Highways matters:
  - a. CDC reported contractor had been unable to re- fit sign for Crow Lane as it had been removed. New sign ordered. Time frame unknown.
  - b. Swan Lane sign still on order at CDC, time frame unknown
  - c. Footpath. Two inspection covers had been cleared of debris. Contractor will meet when injuries allow, and will arrange to remediate faulty drainage channels.
  - d. Bus service. Stagecoach Bus Company intends to discontinue the 200 Bus Service diversion through the Bourtons from the middle of November, after A361 re-opens.
  - e. Bus shelters. Agreed to request report on survey by shelter company on LB and GB. sites.
  - f. Bus lay-by Little Bourton. The lay-by has still not been built, Dist.Cllr Atack is following up.
  - g. Trees on Main Street GB: OCC Highways (Ref No.434770) Survey has been carried out, and work is being ordered where needed. Information on details not yet received.
  - h. Weed Control. A quotation from Total Weed Control has been received. Agreed. to enquire most effective time for treatment and to confirm how many applications would be required. Agreed to seek additional quote to treat horseradish on Bourton-Cropredy path.
  - i. Winter Grit: Storage for one grit bag arranged in Little Bourton, one in Great Bourton, providing suitable transport can be arranged.  
Cllrs Bull and Timms to attend Highways Snow information day 8.10.11. Will confirm 1 bag of grit for each village, and query if forklift on delivery lorry.
- 7) **Playgrounds.**
  - a. ROSPA Inspection has been done but report has not yet been received.
  - b. Great Bourton. Volunteers for clean-up on 10<sup>th</sup> September 2011 are thanked for their help.
  - c. Little Bourton. Work on car park improvement would not qualify for payment under 106 payment.  
No further reply on target wall improvement  
Quotations for Outdoor Gym equipment to be refined and circulated. Companies to be invited to make public presentation at The Plough in Little Bourton to support quotations.

## 8) Allotments -

- a. Cllr SU to send out reminders that annual rent is due by end of October
- b. Water meter area needs clearing and treatment for weeds.
- c. Water to be turned off at the end of October –Reminder to be included in letter to tenants.

## 9) Finance

Report on up to date financial situation was given.

External BDO Audit. Notices and recommendations had been received.

Financial risk assessment and management policy document to be circulated for future discussion.

Payments, including half year payment for maintenance contracts etc, approved and signed.

Letter to be sent to Cropredy PC requesting payment of agreed contribution towards footpath.

## 10) Planning:

Plans submitted for The Beeches (11/01170/F) were approved by CDC, subject to usual conditions.

## 11) Correspondence:

Incl. a) Ironstone Wind Farm : Information had been received on planning application for temporary (2 yr.) meteorological mast to survey feasibility of wind farm of between 5 and 8 turbines on western boundary of Bourtons parish, between Hanwell and Shotteswell. Also approach from clerk of Shotteswell PC for co-ordinated response to CDC. Some discussion of issues. Agreed in principle to co-operation with other parishes affected, including Cropredy. Further investigation required.

b) Land at Garners House: Cllr SL to seek advice from OALC re approach from CALA about possible development. Suggest consultation with whole parish, and possible housing needs survey.

c) Area Stewardship Fund: Preliminary information from OCCllr G. Reynolds about small fund for Highways projects.

d) Parish Liaison Meeting: Wed 9th November 2011. 3 places available. Information to be circulated for names to be added. Form to be returned 27.10.11

**12) District Councillor's Report:** District Cllr Atack was present to add relevant points to discussion during meeting on this occasion, and will liaise with other parishes in the ward on the matters of shared concern.

Meeting closed 21: 45

Date of next meeting Monday 7<sup>th</sup> November 2011

Signed Sally Leszczynski  
Chairman