

BOURTONS PARISH COUNCIL

Minutes of the meeting held on Monday June 6th 2011.

Cllr S. Upton offered to take minutes as no clerk available.(see below)

Those present: Cllrs S.Leszczynski (Chair), S.Upton, and District Cllr K.Atkin.

In attendance: B.Bull

Apologies: County Cllr G.Reynolds. Cllr.C.Timms

1. **Public time:** No other members of the public attended.
2. There were no declarations of interest.
3. Cllr Upton proposed that item 5a Co-option of Mr.B Bull be taken next and this was agreed. Cllr S L proposed that Brian Bull, who had agreed to serve again in the absence of other volunteers, should be co-opted back onto the Council, this was seconded by Cllr Upton and Cllr Timms had indicated her agreement prior to the meeting, so proposal was passed unanimously, with thanks to Cllr BB
4. **Minutes of previous meeting:** the draft minutes of the AGM held on 9th May 2011 to be amended to show that no formal employment contract as clerk had been agreed by G Slade, therefore no notice period was necessary. The amended minutes would be agreed as a true record and signed off by the Chair at the next meeting. Draft Minutes of 9.05.11 Monthly meeting. Matters arising g) re Bus service to be amended re Pooresland payment for Village Bus, ex Age Concern. To be signed next meeting.
5. **Matters arising:**
 - a. Co-option (see Above)
 - b. Mr R Harwood had regretfully withdrawn from trial appointment as clerk and RFO due to illness.
 - c. Cllr Timms is monitoring the water metre at the allotments.
P Hart had reported fault on water tank inlet valve and Cllr Bull was thanked for replacing ball.
 - d. Maintenance work on weeds and fallen tree at South View garages: Cllr SU reported work due to be done in July, but there are now only two men in whole team from CDC.
 - e+f. Crow Lane and Swan Lane signs: Cllr SL has requested info from OCC Highways on progress but no reply received. *Action: Cllr SL*
 - g. Footway to Cropredy: Cllr SL has received four quotes in response to 6 letters.
M.Titchmarsh , J.K.Taylor , R.W.Hall, Wayne Walsh
It was agreed Cllr SL should seek 2 or 3 references from Mr Walsh, and confirm OCC Highways approval, and that subject to these being satisfactory, he should be invited to carry out the contract. Cropredy PC would be invited again to contribute towards the cost. *Action: Cllr SL*
 - h. Bus Shelters: Cllr SL has started filling in Grant Application forms. Photographs and plans to be added *Action: Cllr SL*
 - i. Trees on Main Street. Tree officer OCC had been asked if she could survey all of the ornamental trees planted by the children of Bourtons along south side of Main Street about 50yrs ago, to assess what remedial work would be needed for next year's budget
Action: Follow up ,Cllrs SU and SL
 - j. Pepper Alley wall light and street lamps: Cllr SU reported that P A lamp had been replaced. Southern Electric had fitted new sensors in street lamps that are staying on in daylight, but men had not had instructions to cut offending ivy that appears to be obscuring previous sensors.
 - k. Pepper Alley wall repairs. Other contractors would be approached. *Action: Cllrs SL and SU*
 - l. Footpath 8, restoration and accessibility. Sarah Aldous has written that landowners have been advised to reinstate correct alignment of path and where new fences cross this line gates will need to be installed, in place of stiles. The next step would be enforcement, with the work being required to be carried out within a given timescale. If not, OCC can enter the land, carry out the requisite work and charge landowners for costs incurred.
6. **Correspondence**

Notification of requirement to book Annual Playgrounds Inspection-ROSPA. Experience has suggested this is the best service. Roger Davis is still the inspector. *Action: Cllr SU*

BPC Insurance due for renewal – due 25.06.2011-last year of fixed premium- *Action: Cllr SU*

Alternative Insurance policy from ZURICH; quote to be sought for next year *Action: Cllr SU*
7. **Finance**

No hand over as RFO (see above)

Financial Statement of income and expenditure as of 06.06.2011 was circulated.
8. **Planning:** No outstanding Planning applications.
Grants of permission for extensions in Valley View GB and Chapel Lane, LB to be circulated.
[Note: Delegates to Parish Liaison Meeting 8.6.11 were reminded that CDC no longer sends advisory letters to neighbours when planning Applications are made]
9. **Other Business:**

Grant from War Graves Commission for War Memorial. Seek update from G.Slade ? *Action Cllr SL*

S106 Developer contribution to local play provision: First instalment to be paid. CDC to hold funds
10. **District Cllr Atack Report , any matters not covered above.** Monitoring CDC enforcement action.
11. **Date of next Meeting: Please Note change of date to Monday 1st August 2011 as two cllrs could not attend 4th July scheduled date, therefore there would not be a quorum.**
12. **Meeting declared closed 9pm.**