

BOURTONS PARISH COUNCIL

Draft Minutes of the meeting held on Monday 9th May 2011, after AGM

Those present: Cllrs S.Leszczynski (Chair), B.Bull (vice-chair), C.Timms, and District Cllr K.Ataek.

In attendance: G.Slade (clerk)

Apologies: County Cllr G.Reynolds. S.Upton, M.Prew J.Tomlin

1. **Public time:** there were no members of the public present.

2. There were no declarations of interest.

3. **Minutes of previous meeting:** the draft minutes of the meeting held on April 4th were agreed as a true record and signed off by the Chair.

4. **Matters arising:**

a) Allotments– Thames Water has now sent a bill for the period from 19th October to 25th April for £26. This is not an estimate, so it would appear that they have now read the meter. It was felt that this bill is high for a period when the water was turned off over the winter, Cllr CT will check this.

Cllr BB said that it has been reported that some allotment holders have been using the hose to water, which may have led to increased consumption. The intention was that the hosepipe should be used to fill the allotment holders' water butts/ containers. Cllr BB proposed that the tenancy agreement be checked to ensure that this is specified. Cllr CT will deal.

b) Churchyard tree pruning- the lime trees have been completed, wiring of the yew trees still awaited. No bill has yet been received.

c) Weeding South View garages – fallen tree on the boundary at the site has been reported. The remedial work is awaited.

d) Highways:

i. Crow Lane road signs - the sign on the east side is still detached, neither sign has been moved further back. Highways are aware, Cllr SL to contact Louise Wilson to chase who is now dealing.

ii. Swan Lane road sign – amendment and repositioning of the sign is awaited. As above, Cllr SL to contact OCC.

iii. Footpath to Cropredy – Cllr SL has suggested to Paul Wilson at OCC that a country path specification could be used, which he has agreed. Cllr SL has written to six contractors inviting them to quote for the work. Two replies have so far been received, one contractor had a site visit on 9th May, and their quotes are now awaited. Given that the project is to be funded by the sale of Fairport tickets, Cllr BB said that there is less interest this year than previously. He suggested that if there are spare tickets available, residents who have applied for more than one ticket may be successful in the second ballot.

iv. Bus shelters - the designs were available for residents to see at the Parish meeting.

Little Bourton, Cllr SL proposed that the Transit shelter be ordered in black gloss powder coated metal which will match adjacent railings, with half ends, perch seat and timetable board, on a concrete base. All items to be installed by the provider. Cllr CT seconded this proposal, Cllr BB agreed.

Cllr SL has taken photos for the grant application and will submit this.

The bus lay-by should be completed by July 2011 following correspondence with the developers.

Great Bourton: No decision yet made about a shelter. Cllr BB suggested that if no grant were available, the expense of erecting a shelter here could not be justified as it is not possible to erect a shelter on the side of the road where residents will be waiting for buses to Banbury. Grant application for QB Timber shelter for current bus stop site near The Barn. Action CllrSL.

v) Trees on Main Road – GS has written to Tree officer for advice regarding these trees, no reply as yet. GS to chase for response.

vi) Review of parish roads and footways – to be completed, Cllrs SL and SU to deal.

e) Pinson Close/ Avoncroft. Dist. Cllr KA has pursued concerns about the developer's failure to comply with S278 obligations. The county council are now taking action against Avoncroft.

f) Streetlamps – Cllr SU has reported that the removal of the ivy is on the list of work to be done.

g) Bus service – timing problems have been reported by residents, that the scheduled 09.00 bus is often early, which means that passes cannot be used. Dist Cllr KA has been in contact with the bus company about this.

The bus company has instructed drivers to look out for passengers requesting the GA01 bus to stop near Valley View.

Cllr BB reported that a payment for 14 passenger journeys has been made from the Poorsland account for the Village Bus service, leaving a balance of £601.98.

h) Parish council elections – covered during AGM.

i) Pepper Alley lights – this to be done at the same time as clearing the ivy from the streetlamps. Part of the wall along the alley is also in need of repair. Cllr SL to investigate.

j) PAYE for council employees – GS has asked OALC for advice, they have sent some information. Dist Cllr KA will ask Dist Cllr GR if there has been any progress from Tony Baldry's request for exemption for small councils.

5. **Correspondence:**

a) Footpath 8 – this path appears to have been changed without permission Cllr SL to write to Sarah Aldous asking for reinstatement and repair of the stiles. Also a copy of the up to date Definitive Footpath Map.

6. Finance:

Copies of the 2010/2011 income and expenditure accounts had been provided by Cllr SU and were distributed.

Total income:	£13,098.76	
Total expenditure	£ 6,602.27	
Provisioned funds :	Bus shelters	£ 6,000
	Footpath	£13,480
	LB playground	£7,151.70
	Clock account	£3,007.75
		Total £31,645.46

Cllrs were to scrutinise end of year accounts and notify Cllr Upton of any discrepancies or queries, otherwise the accounts were agreed to be passed for internal audit by J Hicks

7. Planning: Application for extension at Valley View - no objections.

8. Other matters:

- i. War memorial – there is a possibility of a grant from the war graves commission for up to 50% of the cost. GS investigate further.

9. District Councillors report: Matters already covered in previous items.

10. Date of next meeting: Monday June 6th 2011.

The meeting closed at 21.30