

MINUTES OF THE BOURTONS ANNUAL GENERAL MEETING FOLLOWED BY THE PARISH COUNCIL MEETING held on Monday May 10th following the Annual General Meeting 7.30 pm in the Village Hall

Those Present: Cllrs Tomlin Bull, Prew, Thompson and Leszczynski (chairman)
Parish Clerk – Sue Upton Dist Cllr Atack from 8.30 pm

1. Public Time – there were no members of the public present
2. Apologies – apologies received from Cllr Reynolds and Dist Cllr Atack who would be late.
3. Election of Officers: Cllr Leszczynski was voted as chairman and Cllr Bull as vice-chairman. It was further agreed to appoint John Hicks as internal auditor. The position of financial officer can be determined when a new clerk has been appointed.
4. Minutes of the April monthly meeting: were agreed and signed with the amendment that the monies ring fenced for the LB playground is the residue of grant funding.
5. There were no declarations of interest.
6. Matters Arising: Bus shelters – there is only one suitable site for a bus shelter in Great Bourton by the Bell Inn. Agreement still needs to be reached concerning the site in Little Bourton. Unfortunately there is not a perfect site in either village. A proposal has been written and will be sent to Highways for their approval once it has been circulated to councillors. Cllr Tomlin has responded to the letter from Amos coaches. The new timetable which Geoff Amos has proposed to OCC but could not get funding for meets some need but there are significant gaps during the day. There was no response from Geoff Amos re the hourly service that had been agreed before. Cllr Tomlin to write again. It was noted that the existing 277 service has not been turning up on occasions and is often late when it does arrive. This will be investigated. Information had been received that grit bins must be located and supplied through Highways Dept, OCC, if they are to be filled by Highways.
7. Correspondence: It was noted that CDC will be starting Housing Need Surveys in communities over the whole Cherwell District, but that Bourtons are not included in the first round. Notice has been received regarding the Parish Council liaison meeting on 9th June. Cllr Tomlin offered to attend the website session and Cllr Leszczynski will attend the Licensing workshop. Cllr Bull will attend the general meeting. Cllrs to suggest that future Parish Lisison meetings look at Parish Councils and the planning process – not on the agenda again. An information document from CDC on Parish Councils and the Planning Process had been circulated.
8. Finance –
 - a. Current situation - year end accounts are being prepared
 - b. End of Year queries – end of year income and expenditure figures were circulated for councillor queries. There were no queries raised at the meeting.
 - c. Councillors ratified the increased payment to the parish maintenance team. They were proposed by Cllr Leszczynski and seconded by Councillor Bull.
9. Matters Arising from the previous minutes:
 - a. Poor Land Trustees – it was agreed that the rent would stay as is but that we need to investigate the usage of the community bus service to establish viability. It was recognised that there could be further options such as sharing the service with Cropredy. Cllr Tomlin and clerk to investigate.
 - b. Allotments – update: all rubbish has now been cleared away with the exception of two trailers. Both carry a registration number to enable the clerk to determine ownership.
 - c. Highways, pathways and drainage annual review – almost completed
 - d. Annual pathway weeding – it was agreed to have the pavements treated again this year, the suppliers had quoted the same figure as last year of £165.
 - e. Clerk and Councillor vacancies. The clerk resigns at the end of May but will continue to finalise the end of year accounts. Cllrs would like to co-opt the clerk as a councillor and this was agreed for the following year until the next election. This was proposed by Cllr Tomlin and seconded by Cllr Leszczynski. The position of clerk will continue to be advertised.
10. Planning:
 - (i) Avoncroft Development at Little Bourton – Dist Cllr Atack is following up the situation regarding the section 106 agreement for this site. The two houses are being built in place of the proposed shop although planning permission has not yet been issued. Cllr Atack is keeping CDC aware of the situation. It was noted that they are very close to the road and there is very little space for parking for these properties.
 - (ii) Lapper Development Enforcement update – new application 10/00293/F – this is very similar to the previous application. The application has been called in By Dist Cllr Atack therefore it is important to discuss our presentation before the planning committee meeting. The parish council will be objecting to the application at the meeting.